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### A Simpler Guide To Gmail

A Simpler Guide to Gmail: An unofficial user guide to setting up and using Gmail, Inbox and Google Calendar (Simpler Guides) 4th Edition by Ceri Clark (Author)

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Click the "Settings" gear button and select "Settings" from the drop-down menu. Scroll down to the "Button labels" section and select the "Text" option. Scroll down to the bottom of the page and click "Save Changes.". All the "Action" buttons, except the "Select" button, change to display text instead of icons.

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